



## Employment Opportunity

**Position:** Aboriginal Games Consultant

**Status:** Fulltime, permanent

**Location:** Regina, Saskatchewan

### Duties & Responsibilities:

- Provide a catalyst for Aboriginal leadership and participation through multi-sport games regionally, provincially and nationally.
- Facilitate inclusivity and work collaboratively with the Provincial Sport Governing Bodies, Tribal Councils, Districts and other key stakeholders to ensure Aboriginal participation in regional, provincial and national multi-sport games is encouraged and sustained.
- Develop relationships and consult with key stakeholders to enhance program access and services available through the Saskatchewan Games Council.
- Work closely with key stakeholders to develop policies, program strategies, processes and reporting systems to support Aboriginal participation in, and the hosting of multi-sport games.
- Actively participate on Boards and/or Committees that pertain to Aboriginal participation in, and the hosting of multi-sport games.
- Collaborate with client(s) and key stakeholders as necessary to resolve program or service issues.
- Work in a teamwork capacity to ensure high quality service is offered through the Saskatchewan Games Council.
- Support all Aboriginal multi-sport games hosted in Saskatchewan through the transfer of knowledge, best practices, resources and leadership.
- Attend meetings, events, etc. to present on and advocate for multi-sport games programs.
- Other duties as assigned by the Executive Director.

**Note:** In addition to the duties and responsibilities noted above the Aboriginal Games Consultant will assume a one-year secondment to the 2014 North American Indigenous Games Host Organizing Committee. The secondment will provide the Host Committee with a strong link to the resources of the Saskatchewan Games Council to assist in hosting a successful multi-sport games event as well as provide invaluable multi-sport games experience for the Aboriginal Games Consultant.

### Qualifications:

- Kinesiology/Physical Education/Management Bachelor degree or Recreation/Leisure Certificate plus specific certification or equivalency;
- 3 – 5 years of experience working in a multi-sport games, sport or recreation capacity;
- A combination of education and experience will be considered;
- Knowledge and understanding of Aboriginal customs, culture and history.

**Skills and Abilities:**

- Exceptional planning, and organizational skills;
- Excellent verbal, written, electronic and related communication skills and capacities;
- Ability to work in a complex environment, involving a multitude of simultaneous and concurrent tasks, operations and requests;
- Ability to work effectively within an organizational structure that includes both staff and volunteer components;
- Ability to actively listen and respond to others' communications and concerns, and communicate thoughts and express complex ideas in simple terminology;
- Ability to gather information through environment scan, consolidate relevant data/information, learn new skills, think analytically while problem solving, and make effective decisions;
- Sound computer skills.

**Salary Range:** Dependent on education and relevant work experience.

**How to Apply:**

Qualified applicants should send a letter of application outlining their experience and how it will assist them in this position, a resume, three personal or professional references and salary expectations to:

**Email (preferred):** [sschneider@saskgames.ca](mailto:sschneider@saskgames.ca)

Or

**Susan Schneider, Executive Director**

Saskatchewan Games Council  
700, 1777 Victoria Avenue  
Regina, SK S4P 4K5  
Fax: 306-780-9328

**Applications must be received no later than 4:00pm CST, March 22, 2013.**

*Saskatchewan Games Council is committed to employment equity. Preference may be given to an individual who self-declares in writing to be a person of Aboriginal ancestry as per The Saskatchewan Human Rights Code, Section 48.*